

Notre Dame High School, Inc.



480 S SAN MIGUEL STREET
 TALOFOFO, GUAM 96915-3540
 T: (671) 789-1676/1677/1717/1745
 F: (671) 789-4847 E: info@ndhsguam.com
 W: www.ndhsguam.com

EMPLOYMENT APPLICATION			Position Desired		
Last Name		First Name		Middle	Today's Date
Mailing Address		City	State	Zip Code	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Social Security #		Citizenship		Religion	
Marital Status		No. of Dependents	Home Telephone:		Work/Cell Phone:
How were you referred to Notre Dame?		<input type="checkbox"/> Advertisement	<input type="checkbox"/> Walk-In	<input type="checkbox"/> Other Specify:	<input type="checkbox"/> Employee If so, give name:

POLICE CLEARANCE Please attach a current Police Clearance Certificate issued by the Guam Police Department to this application. This application will be considered incomplete until current Police Clearance is provided.

EMPLOYMENT RECORD			
Last or Present Employer		Type of Classification of Job	
Mailing Address		City	State
Brief Description of Job Duties:			
Supervisor's Name		Phone Number	Base Salary
Reason for Leaving:		From:	To:

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Mailing Address		City	State
Brief Description of Job Duties:			
Supervisor's Name		Phone Number	Base Salary
Reason for Leaving:		From:	To:

EDUCATIONAL HISTORY					
Please provide with this application your post-secondary transcripts form the educational institutions listed below.					
School Name	Location	Maj Course or Subject	Dates		Graduated
			From	To:	<input type="checkbox"/> Yes <input type="checkbox"/> No
			From	To:	<input type="checkbox"/> Yes <input type="checkbox"/> No
			From	To:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other Education/Training			From	To:	<input type="checkbox"/> Yes <input type="checkbox"/> No

MILITARY RECORD		
Branch of Service :	From:	To:
Present Military Affiliation: <input type="checkbox"/> None <input type="checkbox"/> Reserve (Active) <input type="checkbox"/> Reserve (Inactive)		
Kinds of Training & Duty While In Service:		

MISCELLANEOUS INFORMATION
Professional membership, teacher certificates, or licenses held :
Past and present civic or cultural activities-include offices held :
Principal Hobbies:

PROFESSIONAL / WORK REFERENCES						
<i>List two past supervisors and one person who is not related to you who have knowledge of your qualification for the position for which you are applying.</i>						
Name		Title/Relationship		Address		Phone No.
Name		Title/Relationship		Address		Phone No.
Name		Title/Relationship		Address		Phone No.
Wage or Salary Desired		Date Available				
I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from Notre Dame High School's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment, and that my continued employment depends upon the will of Notre Dame High School or myself.						
Date		Signature				
<i>If any of your educational or employment records are under other than the above name, please provide other names (i.e. maiden name).</i>						
<i>Your complete application form will be maintained in our active files for six (6) months from the date of application. You may submit a new application at any time.</i>						