



## CREDIT CARD AUTHORIZATION PAYMENT FORM

*Note: All tuition and fee payments for SY 2022-2023 will incur a Convenience or Paypal fee if made with a credit/debit card. To avoid such charges payment must be made by check or cash.*

Student Name \_\_\_\_\_ School Year 20\_\_ - 20\_\_  
Grade \_\_\_\_\_

Please complete the information below:

I, \_\_\_\_\_ authorize Notre Dame High School, Inc.  
FULL NAME

to charge my credit card account indicated below the sum of \$ \_\_\_\_\_.

Breakdown is as follows:

\$ \_\_\_\_\_ Set tuition rate due every 5<sup>th</sup> of the month beginning \_\_\_\_\_ DATE

**OR**

\$ \_\_\_\_\_ set tuition rate ONE TIME charge on \_\_\_\_\_ DATE

**Note:** Set tuition rate payments are due on the 5<sup>th</sup> of every month beginning August 5 – May 5 of the school year stated above. I understand that if my card should decline for any reason and payment is not received on the 5<sup>th</sup> of each month, my account will be charged automatically the **\$50.00 late fee**. Invalid credit card expiration dates may cause your payment to decline. It is your responsibility to inform the Business Office in writing of any changes to you credit card information.

**AND / OR** Please circle AND or OR

One time charge for incidental(s): \$ \_\_\_\_\_  
\_\_\_\_\_ (e.g. Early Registration Fee, Sports Fee, Sports Uniform, T-shirt, etc.)

Account Type:  Visa  MasterCard  
Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ (MM/YY)  
Cardholder Name (as it appears on card): \_\_\_\_\_  
Billing address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Contact Phone Number(s): \_\_\_\_\_  
Email address: \_\_\_\_\_

By signing this form you are instructing us to charge your account for the amount indicated, on or after the indicated date.

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE DO NOT EMAIL.**

You may fax to (671)789-4847 or hand-deliver or mail to school.

